

**Miami-Dade County Public Schools (M-DCPS)  
Procurement Management Services  
Questions and Comments for Bid 092-HH03**

**1. Can you please provide an Excel spreadsheet with your school locations, indicating the street addresses?**

The Format B (Items on Bid) Excel Spreadsheet contains this information. Just click on the school site to find out the estimated size and location information.

**2. Who currently provides this service for the Schools?**

Brink's Incorporated was awarded items 15-21 at the May 2003 board meeting. Items 1-14 were rejected at that same board meeting.

Please see the M-DCPS Procurement Website in the "Bid Solicitation Portal" under "**Bids and Board Action for 2003.**" Scroll down to the line number containing bid 085-CC03 and click on the blue "Item" icon above the word "Award" for more information. The website link is below:  
[http://procurement.dadeschools.net/bidsol/asp/bid\\_portal.htm](http://procurement.dadeschools.net/bidsol/asp/bid_portal.htm)

**3. What is the rate currently charged for this service?**

Please see the award for M-DCPS bid 085-CC03 for more information. The link is provided above under the previous question.

**4. Please identify the depository for each of your locations and provide the address for the depositories used.**

The Department of Food and Nutrition uses one facility and that is Wachovia Bank at the time of the bid being issued. The other district sites use various depositories.

**5. When quoting service twice a week or three times a week, may the vendor select the day of service?**

The vendor may make suggestions, but the final decision will be made by administrative staff at the Department of Food and Nutrition.

**6. Paragraph G indicates that the vendor is to set up electronic billing with each school site. Please explain more fully what the electronic billing requirements at each district location are.**

It could be the same information as a pick-up log, but in electronic form. This is in order for the district to be able to verify service before the awarded vendor would be paid.

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**7. What is the average value of a pickup at each of your locations?**

This information varies by location and should not be necessary for the vendor to bid on this solicitation.

**8. What is the average number of items picked up at each location?**

Most sites will require 1 to 2 pick-ups per location.

**9. How much change is picked up at each location?**

This information is not needed for the vendor to bid on this solicitation.

**10. How much coin is picked up at each location?**

This information varies by location and should not be necessary for the vendor to bid on this solicitation.

**11. May the armored car service provider park their vehicle in front of each school location?**

Security of the students, faculty and staff is the district's first priority. The location of the parked vehicle at each site would depend on various factors and would be determined by the district and the awarded vendor(s) after the bid is awarded.

**12. May the armored car service provider be armed in the performance of their duties?**

The current providers of this service usually are armed.

**13. Paragraph 6 indicates that a single pick up point will be established at each location. Where will this pick up point be in the building?**

Security of the students, faculty and staff is the district's first priority. The location of the pick-up point at each site would depend on various factors and would be determined by the district and the awarded vendor(s) after the bid is awarded.

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**14. Will someone be readily available at each pick up point to assist in the pickup process?**

Yes. There is always one or more staff and/or employees to give the awarded vendor's designated employee(s) the deposit.

**15. Will food service and other school activities be invoiced individually for their pick up and deposit service?**

Yes. Food service would be invoiced separately from other school activities, as the funding structure is different between various district departments.

**16. Paragraph 14 indicates that the carrier will provide the deposit bags. How many bags are required by each location?**

Food Service provides the deposit bags for their locations. All other sites may or may not need their own deposit bags.

**17. What size bag is the carrier required to provide?**

Standard industry sized bags, large enough for the sites deposits.

**18. Will any locations require coin bags?**

Some locations for specific events could require coin bags during the time of the bid and/or extension period

**19. Paragraph D indicates that additional pick ups may be required the same day or in the evenings upon special request. How frequently did special requests for additional service occur during the prior contract term?**

The estimated quantities on the Format B (Items on Bid) Excel spreadsheet can give the bidder guidance on how frequently the additional services might be needed. The estimated quantities provided in the bid documents are for a one-year term. While the district attempts to provide as accurate information as possible, the district is under no obligation to use the estimated quantities mentioned in the bid, as stated under Special Conditions #6.

**20. How frequently are evening pick ups required?**

This varies from site to site. Please refer to the response to #19 above for more information.

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**21. How much notice will the carrier receive that additional pickups or evening service is required?**

Each site will work with the awarded vendor(s) to try to provide sufficient advance notice in order for the vendor to provide the best service possible to that site. For regularly scheduled events, advance notice could be given up to a week in advance as a courtesy. However, the awarded vendor(s) need to be flexible if a pick-up is determined to be required by a site the same day as an event.

**22. How will notice be provided to the carrier that additional pickups or evening service is required?**

Any type of communication can be issued, depending on the urgency of the requests and the resources available at the time of the request. This notice can be faxed, phoned, e-mailed, etc.

**23. What time and days are usually scheduled for the pickup of sporting events?**

The times and days of the sporting events vary, and they are at multiple sites year-round. The business manager for the sporting events would coordinate this with the awarded vendor(s) upon award of the bid.

**24. How far in advance of the event is the carrier notified that delivery of change before a game is required?**

The business manager for the sporting events will work with the awarded vendor(s) to provide sufficient advance notice in order for the vendor to provide the best service possible to that site.

**25. Paragraph F indicates that pickups at Vocational Education Division or other non-school site facilities occur at a time scheduled by the site administrator. What degree of flexibility is there in this schedule?**

The site administrator at those sites can determine the degree of flexibility for safety and security reasons.

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**26. Are Vocational pick-up times subject to mutual agreement between the school and the carrier?**

The pick-up times depend on several factors and coordination between the site administrator and/or district personnel and the awarded vendor(s) would be needed in order to provide the best service to these district sites.

**27. Are school deposits delivered to the designated depository on the next business day?**

This depends on the depositories' operations and the pick-up time for each school site.

**28. Please indicate what is the average amount of a change order delivered to each of your locations?**

This information has not been tabulated in the past. The bid does not call for a change order.